



## General Application

**Job Category:**

Administration and Management

**Type:**

Part-Time/Full Time

**Location:**

4987 Portage Ave, Headingley, MB R4H 1C7

**Description:**

Matix Lumber Inc. is a family and locally owned and operated professional building supply centre that provides for all of your building needs. We are a building supply and project centre providing project providing contractors and do-it yourself builders with the tools, materials, design, and construction services to support projects of any scale.

Matix Lumber services all sectors of the building industry and offer a comprehensive selection of quality lumber and building materials manufactured by North America's leading producers. We provide contractors, avid builders DIYers, and community leaders the tools, construction service, and design expertise to support residential and commercial projects – from start to finish.

We believe in building collaborative, mutually beneficial relationships with everyone we work with and have been able to achieve this through our industry experience, sound project execution, and visionary thinking.

We are always looking for great people to join our growing team. Consider applying today!



### **Why Work with Us?**

- **Commitment to Quality:** We pride ourselves on delivering high-quality products and services. We seek individuals who share our commitment to exceptional standards and craftsmanship.
- **Culture of Teamwork:** Collaboration is at the heart of our operations. Joining Matix means becoming part of a team that supports each other and works together to achieve success.
- **Opportunities for Growth:** Matix is a place where you can learn, develop new skills, and advance your career. We value internal growth and provide avenues for continuous learning and development.
- **Safety-First Environment:** Your well-being is important to us. We prioritize safety across all areas of work, ensuring a safe and supportive environment for all employees.

### **What We're Looking For:**

While specific roles may vary, we are looking for individuals who bring:

- A strong work ethic, attention to detail, and pride in their work.
- Flexibility and adaptability to take on different tasks and thrive in a fast-paced environment.
- Problem-solving skills and a proactive attitude toward challenges.
- A team-oriented mindset, along with the ability to work independently as needed.
- Enthusiasm for learning and a desire to contribute positively to our team.



## **Positions at Matix Lumber**

While we may not have an immediate opening, we encourage applications for potential opportunities in areas such as:

- Administration
- Operations
- Sales and Customer Service
- Warehouse and Logistics
- Construction
- Safety and Compliance

If you're ready to bring your skills, ideas, and energy to Matix Lumber, apply now and let us know how you can make a difference!

Our employees enjoy a full range of health benefits and other Company perks including benefits, store discount, tuition reimbursement, and much more.

If you are interested in this exciting opportunity with Matix Lumber, apply today with your resume.

Matix Lumber is an equal opportunity employer and is committed to fostering a diverse workforce that is equitable and inclusive for all. Matix Lumber provides equal employment opportunity to all employees and applicants without regard to an individual's protected status under the Human Rights Code including but not limited to: race/ethnicity, persons with disabilities, members of visible minorities, religion, creed, sex or gender, sexual orientation, gender identity or expression, family or marital status, pregnancy/childbirth or related conditions, national origin, military or veteran status, or any other protected status. Accommodations are available upon request throughout all aspects of the selection process. Candidates requiring accommodations may contact [hrcareers@matixlumber.com](mailto:hrcareers@matixlumber.com).

We thank all candidates for their interest, only those selected for an interview will be contacted.